

# JOB APPLICATION

## Beyond Boundaries: Therapy for Kids

### APPLICANT

<b>NAME</b>	<b>HOME PHONE</b>	<b>WORK PHONE</b>	<b>CELL PHONE</b>
<b>STREET</b>	<b>CITY, STATE AND ZIP</b>		
	<b>E-MAIL ADDRESS</b>		

### POSITION

### DEPARTMENT

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### WORK EXPERIENCE

POSITION	COMPANY	FROM	TO
	Address:  Phone:  Supervisor:		
	Address:  Phone:  Supervisor:		

## WORK EXPERIENCE (CONT)

POSITION	COMPANY	FROM	TO
	Address:  Phone:  Supervisor:		
	Address:  Phone:  Supervisor:		
	Address:  Phone:  Supervisor:		

## EDUCATION

	Name and Address of School	Course of Study	Total Years of Study	Degree/ Diploma
High School				
Undergraduate College				
Graduate/ Professional				
Other (Specify)				

**CLINICAL SKILLS/CERTIFICATIONS**


**INTEREST IN POSITION**


**ADDITIONAL INFORMATION**

Are you currently employed?  Yes  No  
May we contact your employer?  Yes  No  
If hired, can you provide proof of U.S. citizenship or proof of your legal right to work in the U.S.?  Yes  No  
Are you able to perform all of the essential functions of the job for which you are applying with or without reasonable accommodation?  Yes  No

.....  
.....

If hired, are there any accommodations Beyond Boundaries: Therapy for Kids would need to provide so that you can perform all those essential functions and duties of the position being applied for?  Yes  No

If Yes, please explain: .....

If hired, do you have transportation to and from community-based work sites?  Yes  No

Have you ever been convicted of a felony or misdemeanor?  Yes  No  
If Yes, please explain:

## REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last 5 years

Name		Occupation
Company name	Address	
Telephone	E-mail	Relationship & years acquainted
Name		Occupation
Company name	Address	
Telephone	E-mail	Relationship & years acquainted
Name		Occupation
Company name	Address	
Telephone	E-mail	Relationship & years acquainted

## ADDITIONAL SPACE

Additional space provided to expand on any points or questions asked previously in this application


## EMPLOYMENT APPLICATION

Please read each statement closely and initial each acknowledging your understanding

### **Equal Employment Opportunity Statement**

\_\_\_\_\_ Beyond Boundaries: Therapy for Kids is committed to the principles of equal employment opportunity and is committed to make employment decisions based on merit. We are committed to complying with all Federal, State and local laws providing for equal employment opportunities, as well as all laws related to terms and conditions of employment. Beyond Boundaries: Therapy for Kids desires to maintain a work environment that is free of sexual harassment and discrimination due to race, religion, color, national origin, physical or mental disability, age or any other status protected by Federal, State or local laws. Beyond Boundaries: Therapy for Kids will make reasonable efforts to accommodate those physical or mental limitations of an otherwise qualified employee unless undue hardship would result for Beyond Boundaries: Therapy for Kids.

### **Discrimination and Sexual Harassment Policy Statement**

\_\_\_\_\_ Beyond Boundaries: Therapy for Kids will not tolerate any form of unlawful discrimination, including sexual harassment. Any employee who engages in unlawful discrimination or sexual harassment will be subject to appropriate discipline, up to and including termination. Prohibited sexual harassment is defined as follows: Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitutes sexual harassment when (1) submission to such conduct is made whether explicitly or implicitly a term or condition of an individual's employment; (2) Submission to or action of such conduct by an individual is used as the basis for employment decisions affecting such individuals; or (3) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

### **Disclosure to Applicants Concerning Drug/Alcohol Testing**

\_\_\_\_\_ If you are offered a position with Beyond Boundaries: Therapy for Kids, you may be given a drug/alcohol test as a condition of employment. Your refusal to timely submit to a drug/alcohol test or your failure to pass such a test means you will not be employed by Beyond Boundaries: Therapy for Kids. Neither the collector of specimens nor the medical professional who reviews the test results will be a company employee. The test results will be kept confidential. The individual undergoing testing will not be directly observed while providing the specimen unless there are reasonable grounds to believe the individual may alter or substitute the specimen. Negative test results are required as a condition of employment.

### **Complete and Accurate Information**

\_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I have personally completed this application. I understand that any omission or misstatement of material fact on this application, or any other document used to secure employment, shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ **At-Will Employment**

I understand and agree that if I am employed, my employment will be "at-will", which means that Beyond Boundaries: Therapy for Kids may terminate the employment relationship at any time, with or without cause and with or without notice. Likewise, Beyond Boundaries: Therapy for Kids will respect my right to terminate my employment at any time, with or without cause and with or without notice. I further understand that any prior representation, whether expressed or implied to the contrary is hereby superseded and that no promise or representation contrary to the foregoing is binding on Beyond Boundaries: Therapy for Kids unless made in writing and signed by Beyond Boundaries: Therapy for Kids owners.

\_\_\_\_\_ **Testing Authorization**

If offered a position with Beyond Boundaries: Therapy for Kids, I hereby agree to any legally permitted physical, psychological, skill, drug or medical test required by Beyond Boundaries: Therapy for Kids as a condition of employment.

\_\_\_\_\_ **Investigation Authorization**

I authorize investigation into all statements and references contained in this application. Said investigation may include credit, driving, criminal background, references and other background checks. By applying for this job, I also authorize post-hire investigation into my credit, driving and criminal background.

\_\_\_\_\_ **Company Obligation**

I understand and agree that Beyond Boundaries: Therapy for Kids acceptance of this job application does not mean that a position for which I am qualified is open (unless specifically posted) or that Beyond Boundaries: Therapy for Kids has agreed to hire me. I understand that Beyond Boundaries: Therapy for Kids is under no obligation to hire me as the result of accepting this completed application.

I HAVE READ AND UNDERSTAND THE ABOVE POLICY STATEMENTS AND AGREE TO BE BOUND BY THEM IF EMPLOYED BY BEYOND BOUNDARIES: THERAPY FOR KIDS.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please print application and mail it and a copy of your resume to:

Beyond Boundaries: Therapy for Kids

6490-17 Taylor Rd.

Hamburg, NY 14075